

## WEBSTER PARISH LIBRARIES ROKU CHECKOUT POLICY

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Stream popular movies and more to your television over WiFi. A wireless Internet connection or an HDMI input on a TV is needed to use the Roku Streaming Media Device. The library's Roku kit provides the rest. Just plug in the Roku to the TV, connect it to Wi-Fi, select your entertainment, and start watching.

### What's included in your library Roku kit?



Roku Express 4K +  
streaming player



Power adaptor



Voice remote



Premium High Speed HDMI® Cable



USB Power Cable

### Connecting your Roku Device

#### Step 1: Connect to TV

Plug one end of the Premium High Speed HDMI Cable into the Roku Express 4K+ Streaming Player. Plug the other end of the cable into the HDMI port on your TV.

#### Step 2: Connect to Power

Plug the small end of the USB Power Cable into the Roku Express 4K+ Streaming Player. Plug the large end of the USB Power Cable into the Power Adapter. Plug the Power Adapter into an electrical wall outlet.

OR

Plug the small end of the USB Power Cable into the Roku Express 4K+ Streaming Player. Plug the large end of the USB Power Cable into a USB port located on the back of the TV.

#### Step 3: Position the Roku Player

Place your the Roku Express 4K+ Streaming Player near your TV. **DO NOT place your the Roku Express 4K+ Streaming Player behind the TV or inside a closed TV cabinet.** Doing so may cause overheating.

#### Step 4: Select Input

Use your TV remote to power on your TV and select the input (source) you used to connect your streaming player. This will likely be HDMI 1 or HDMI 2.

#### Step 4: Connect to the Internet

Use the Roku remote to connect to your home WiFi for internet connection. To do so:

- Go to the Settings menu, and select Network.
- Follow prompts to connect to your home WiFi, and enter a password if your home WiFi requires it.

#### Step 5: Streaming

Use the Roku Remote to select a channel and enjoy!

**Important Note:** Other than a Wi-Fi password, do not enter any of personal account information to any of the channels, as it will not be cleared when upon return. Also, do not attempt to add or remove any channels or content.

### **ROKU BORROWERS**

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- Roku borrowers must be at least 18 years + one day old.
- Roku borrowers must be resident cardholders of the Webster Parish Library System.
- Roku borrowers must have a cardholder record in good standing (i.e., no overdue books, no outstanding fines).
- Roku borrowers must agree to the terms of checkout by signing a ***Roku Checkout Agreement***.
- Roku borrowers must present a valid Library card and a valid Louisiana state-issued driver's license or identification card at the time of checkout.
- Roku borrowers cannot be on probationary status.

### **CHECKOUT POLICY**

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#### **Circulation**

- Each borrower may only checkout one (1) Roku at a time.
- Only one (1) Roku per household is allowed.
- Rokus will be checked out for a period of seven (7) days.
- Rokus are renewable for a period of seven (7) additional days if there are no holds.
- Rokus are available on a first-come, first-served basis.
- Rokus must be returned to the library that they were checked out from on the due date at least 30 minutes before closing.
- Roku borrowers must remain during check-in process and obtain a check-in receipt. (approximately 5 minutes)
- Rokus shall not be put in the book drop or overnight drop box. They must be returned to a staff member who will check to make sure all items are returned in proper condition.

## **Usage**

- Roku borrowers bear the responsibility for damage to the Roku due to neglect, abuse, loss, or physical damage.
- Rokus may not be used for any illegal purposes.
- Borrowers may not download or delete any titles, accounts, or content from the Streaming Media Player.
- The library is not responsible for any costs incurred while borrowers use the equipment.
- The library may not clear stored data from the Streaming Media Player after it is returned and is not responsible for personal information left on the device.
- The library does its best to provide clean, secure, and fully functional equipment, but is not responsible for unforeseen hardware or software failure.
- Use device and accessories in a clean environment.
- Keep away from open flames, fire, lit cigarettes, water, and vapors.
- Do not use any chemical agents (such as alcohol and benzene), chemical detergents, or abrasive powders to clean the device.
- Do not leave the device or accessories in a place with extreme low or high temperatures (e.g., direct sunlight or hot car for any extended length of time).
- Use only the accessories provided with the device.
- Do not remove batteries.

## **Overdue, Lost and Damaged Fees**

- If Rokus are lost, intentionally damaged, or stolen, borrowers are responsible for the replacement cost of the Roku and accessories plus any accrued overdue fines.
- If a Roku is not returned on time, a fine of **\$5.00 per day** will be assessed with a cap of \$25.00.
- If a Roku is not returned on time it will be declared stolen and the Webster Parish Sheriff's office will be notified.